

## **BID NOTICE (Reference English translation)**

Bidding is announced as follows.

February 21, 2024

MURATE Satoshi, Secretary General of Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee

### 1. About bidding

#### (1) Name of work

Proposal for “IT Master Plan for the 20<sup>th</sup> Aichi-Nagoya Asian Games and support in writing the necessary documents for the upcoming IT Audit

#### (2) Specifications, etc

In accordance with the attachment " "

Proposal for “IT Master Plan for the 20<sup>th</sup> Aichi-Nagoya Asian Games and support in writing the necessary documents for the upcoming IT Audit

#### (3) Contract period

From the date of the agreement to Wednesday, July 31, 2024

#### (4) Delivery place of work products

Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee IT System Section  
3-2-1 Sannomaru, Naka-ku, Nagoya, Aichi 460-0001, JAPAN  
(The Aichi Prefecture Higashi Ote Office 3F)

### 2. Qualification for participating in the bidding procedures

Those who participate in this tender must meet the following requirements:

#### (1) Either following (a) or (b) must be satisfied.

(a) A bidder shall be listed in the Aichi Prefecture Bidding Eligibility List for 2022 and 2023 fiscal year under both of minor classification "06. Telecommunications research" in middle classification "07. Research outsourcing" and in minor classification "09. System research/analysis" in middle classification "08. Computer services" of Major Category "03 Provision of Services on the contract date.

- (b) A bidder shall be certified by the Nagoya City Bidding Eligibility examination for 2023 and 2024 fiscal year on the contract date in business area of both "Communication information service" and "computer related services" of application category "business outsourcing".
- (2) A bidder shall not be applicable to each item of article 167-4, paragraph 1 and paragraph 2 of Local government law enforcement order (Cabinet Order No. 16,1947) (including cases mutatis mutandis applied in Article 167-11, Paragraph 1 of the same order).
  - (3) A bidder shall not be declared of the commencement of reorganization proceedings based on the Corporate Reorganization Law (Law No. 154,2002) (excluding those who have been registered or certified as eligible to participate in the bidding listed in section 2 (1) after the decision to commence reorganization proceedings based on the same law).
  - (4) A bidder shall not be declared of the commencement of rehabilitation proceedings based on the Civil Rehabilitation Law (Law No. 225,1999) (excluding those who have been registered or certified as eligible to participate in the bidding listed in section 2 (1) after the decision to commence rehabilitation proceedings based on the same law).
  - (5) A bidder shall not have been stopped being nominated either by the Aichi Prefectural Government or the City of Nagoya based on the "Aichi Prefectural Accounting Bureau Nomination Suspension Handling Guidelines", "Aichi Prefectural Construction Work, etc. Nomination Suspension Handling Guidelines", and "Nagoya City Nomination Suspension Guidelines" during the period starting from the date of public notice to the successful tender.
  - (6) A bidder shall not have been excluded based on the "Agreement on the Exclusion of Gangsters from clerical works and businesses conducted by Aichi Prefecture" (concluded by the Governor of Aichi Prefecture, etc. and the Chief of the Aichi Prefectural Police Headquarters dated June 29, 2012), Not applicable to the period of the exclusion measures based on the "Administrative Procedures for the Elimination of Gangsters from Procurement Contracts Conducted by Aichi Prefecture", Not excluded based on the "Agreement on the Exclusion of Gangsters-Related Business persons from Contracts Conducted by Nagoya City" (concluded by the Mayor of Nagoya City, etc. and the Chief of the Aichi Prefectural Police Headquarters dated January 28,2008 ), not applicable to the period of

the exclusion measures based on the "Handling Guidelines for the Exclusion of Gangsters-Related Business persons from Procurement Contracts, etc. Conducted by Nagoya City (19 Zaikei No. 103)" during the period from the date of this notice to the successful bid decision.

- (7) A bidder shall not have failed to pay the national and local taxes.
- (8) A bidder shall have experiences similar to either in creating or supporting the creation of IT Master Plans for some large-scale international multi-sport events.

### 3. Method of distribution of bidding instructions, etc.

Please download and obtain the materials listed in section 7 "Related materials" from the official website of the Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee.

### 4. Place and date of bidding execution

#### (1) Location

Aichi Prefecture Higashi Ote Office B1F B101 Conference Room

#### (2) Date and time, etc.

Bid execution date	Thursday, March 21, 2023
Bid explanation	From 2:30p.m. to 2:40 p.m.
Bid Execution	Executed sequentially from 2:40p.m.
Number of times of bids	In principle, 2 times (3 times including the first bid)

### 5. Requirements for bidders

Bidders shall submit an application for confirmation of eligibility to participate in the competitive bidding and related documents in advance by bringing it in or by mail. But if Bidders can't submit by bringing it in or by mail, submitting by E-mail is possible.

#### (1) Place of submission

The location or E-mail address listed in section 8

#### (2) Submission deadline

Friday, March 8, 2024, at 5 p.m.

If you will submit applications by mail, you must send by registered mail arriving no later than March 8, 2024, 5 p.m. and please inform the contact

address shown on below 8 by E-Mail that you sent by registered mail

(3) Number of submissions

1 copy

6. Others

(1) Language, currency and time to be used in bidding and contract procedures

Limited to Japanese and Japan currencies, and Japan standard time, respectively. All documentation submitted to Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee pursuant to this bidding, shall be submitted in Japanese . If translated, the Japanese version of this document shall prevail.

(2) Invalidity of bids

In accordance with the regulations of Article 6 of Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee Contract Rules (hereinafter referred to as the "Contract Rules"), a bid violating that article will be invalid.

(3) Necessity of written contract

Required (As of the contract draft)

(4) Bidding deposit

A person who will participate in the bidding must pay bid deposit of 5/100 or more (including collaterals taking a place of bid deposit stipulated in Article 7, Paragraph 2 of the Contract Rules) on the bidding date. However, a person who will participate in the bid and be applied to Article 8 of the Contract Rules, will be exempt from the bid deposit of all or part of it.

(5) Method of determining the successful bidder

Within the limits of the planned price prepared in accordance with the regulations of Article 11 of the Contract Rules, the successful bidder will be the person who makes a valid bid at the lowest price.

(6) Other

Details are in the tender instructions.

7. Related materials

Tender Instructions (PDF file)

Appendix 1: Specifications (PDF file)

Proposal for "IT Master Plan for the 20<sup>th</sup> Aichi-Nagoya Asian Games and support in

writing the necessary documents for the upcoming IT Audit

Appendix 2: Contract Draft (PDF file)

(Form 1) Questionnaire (Word file)

(Form 2) Bid Document (Word file)

(Form 3) Bid Withdrawal Notice (Word file)

(Form 4) Application for Confirmation of Eligibility to Participate in Competitive Bidding (Word file:)

(Form 5) Petition (Word file)

(Form 6) Contract Performance Certificate (Word File)

Envelope format (PDF file)

Aichi Prefectural Construction Work Related Bidder's book of rules (PDF file)

Aichi-Nagoya Asian Games and Asian Para Games Organizing Committee

Contract Rules (PDF file)

## 8. Inquiries

Aichi-Nagoya Asian Games and Asian Para Games Organizing

Committee Secretariat Procurement Team, General Affairs Section

3-2-1 Sannomaru, Naka-ku, Nagoya City

(Inside the Aichi Prefecture Higashi Ote Office ,401 4<sup>th</sup> Floor)

Person in charge: BANNO Akitoshi

Tel: (052) 746-9105

Mail to : [ainagoc-chousei@aichi-nagoya2026.org](mailto:ainagoc-chousei@aichi-nagoya2026.org)